

**Draft Agenda**  
**Washington Developmental Disability Council**  
**System Issues Work Group**

Date: September 20, 2007

Time: 9:00 a.m to 12:00 p.m.

Location: Red Lion at the Park Hotel  
303 West North River Drive, Spokane

Council Staff: David Maltman 800 634 4473

Work Group Members: Lori Flood (Chair), Janet Adams, Sherrie Brown, Harriette Bryant, Suzanne Gries, Tabitha Harrison, Carole McRae, Shannon Patton, Leandro Razo

As a result of this meeting, members will be able to describe the purpose of the Home Care Quality Authority (HCQA) and explain 2 activities of the HCQA. Additionally, members will be able to state at least 2 System Workforce Issues facing people with developmental disabilities and their families.

9:00 Call to Order/ Introduction of Members and Guests

Vote to Approve or Adjust Draft Agenda

Vote to Approve July Meeting Minutes

9:15 The Home Care Quality Authority (Rick Hall, Executive Director)

History and Duties

HCQA Governing Board and Council Representation

Referral Registry

Collective Bargaining

HB 2284 Long Term Care Task Force

Discussion topics:

What percent of the Individual Providers are parents and  
how would the requirements for training impact them?

How can the registry be most effectively used and promoted?

How are Consumer Choice and Control maintained in selecting  
and training direct service providers?

Work Group Input into Basic Training requirements, content  
of basic training curricula, and criteria for certification

Closing comments

10:30 Break

Agenda Continued:

10:45 A Provider's Perspective on Workforce Issues by  
Council Member Harriette Bryant of Ujima LLC

Mission and Purpose of Ujima  
Skill Set need by care staff  
Recruitment issues and the characteristics of employees  
Legal requirements of a direct caregiver  
Basic Training of direct caregivers  
Turn Over and challenges of retaining good people  
Continuing or On-Going Training that would be useful  
The impact of Unionization on Ujima

Questions and Discussion:

11:30 Work Group Discussion On Workforce Issues:  
What role should the Council play Workforce Development?

11:45 Work Group Report to the Council (summary)  
As a result of this meeting, are there any actions to recommend  
to the Council?  
Suggestions for Topics and Speakers for  
the Next Work Group Meeting  
Evaluate this meeting, what worked, needs changing, can be changed?

12:00 Adjourn for Lunch